



Job Title: Guest Services Team Member
Part-Time Position: Approximately 8 to 30 hours

Pay Rate: \$12.50 to \$15

Direct Supervisor: Brandon Lefevre, Guest Services Manager
Hiring Manager: Micaela Balzer, Director of Innovation & Learning

Position Duties:

- Provide excellent customer service when greeting guests to the science center.
- Provide accurate information when working the registers to admit visitors to the science center.
- Execute accurate cash handling procedures at registers and follow opening and closing cash handling procedures.
- Restock, merchandise, and clean the science center store.
- Execute the opening and closing procedures of the guest services area.
- Provide excellent customer service and information about membership.

Position Requirements:

- Ability to communicate effectively and professionally in individual and group settings and work with people of all ages.
- Ability to prioritize multiple, overlapping tasks while maintaining a pleasant, guest-focused attitude.
- Skill in using a computer with Windows-based software (word processing and spreadsheets).
- Must be able to perform physical activities for extended periods, operating a cash register and computer. Must have a valid driver's license and acceptable driving record.

To Apply:

Please send a resume or filled out application to Brandon Lefevre at lefevre@impression5.org.

Notice:

A criminal background check is performed for all individuals who are employed or volunteer at Impression 5 Science Center. Unsatisfactory results of the background check will disqualify applicants from further consideration.

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