



Job Title: Custodial Tech

Part-time or Full-time Position: 25-40 hours/week with some weekend and evening hours

Salary: \$10-14/hour

Anticipated Start Date: June 2019 (or immediately)

Hiring Manager: Micaela Balzer, Director of Innovation & Learning

Position Description: the Custodial Tech is responsible for supporting organizational efforts to create and maintain safe, comfortable, clean, accessible, and functional spaces throughout Impression 5 Science Center. This position supports exhibit operations, from open and close procedures to facility projects, and includes minor construction, renovation, and maintenance to fulfill the Science Center's exhibit and facility operations.

Position Responsibilities: *This list may not be all-inclusive of the total scope of job functions to be performed. Duties and responsibilities may be added, deleted, or modified at any time.*

1. Perform daily facility cleaning and maintenance.
2. Open and close exhibit area, fill and clean the water and bubble exhibits on a daily basis.
3. Perform daily maintenance of exhibits and exhibit area, including daily inspection, minor repair, and cleaning.
4. Maintain cleanliness and safety of the grounds, including snow/ice removal, general landscaping, etc.
5. Assist with building maintenance projects, including cleaning, painting, grounds keeping, and minor repairs.
6. Assist other areas of Science Center operation, such as setup for special events, group visits, and rentals.
7. Produce and implement check sheets for daily facility cleaning tasks and checks.
8. Assist with installation of new exhibits as well as set-up/tear-down of traveling exhibits.

Required Knowledge, Skills, and Abilities: Must be able to communicate effectively and interact with guests in a friendly manner. Preferred candidates are comfortable working in public active spaces around children and families. Must be able to use a computer, power tools, and other necessary equipment. Prior custodial experience preferred. Must be able to work with a short deadline in mind and communicate ideas effectively. Must be aware of relevant health and safety issues.

Physical Requirements:

Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill these requirements:

1. Ability to stand, walk, climb stairs and ladders.
2. Ability to lift reasonable weights.
3. Ability to drive a car. Must have a valid driver's license and acceptable driving record.

To Apply: Please submit a completed application (available at impression5.org or onsite at our guest services desk) to Micaela Balzer at balzer@impression5.org. We're looking to fill position as quickly as possible. Call Micaela at (517) 485-8116, ext. 144, with any questions.

Notice: A criminal background check is performed for all individuals who are employed at Impression 5 Science Center. Unsatisfactory background check results disqualify applicants from further consideration.