## **Position Duties:**

- Creates opportunities for guests in the Exploration Area that are focused on science and social interaction.
- Delivers science workshops to guests in varied group dynamics.
- Delivers programs to groups, such as Birthday Parties and Scouts, and takes Science on Wheels programs to other organizations (outreach).
- Welcome, orients and engages with guests in the First Impression Room, a dedicated space for birth to 4 year olds.
- Help coordinate and assist in opening and closing procedures.

## Position Requirements:

- Knowledge and skills typically acquired through experience and coursework in informal education with emphasis on education, science, and customer service.
- Ability to understand and follow curriculum guides.
- Skill in using a computer with Windows-based software (word processing and spreadsheets).
- Ability to communicate effectively and professionally in individual and group settings and work with people of all ages.
- Ability to prioritize multiple, overlapping tasks while maintaining a pleasant, guest-focused attitude.
- Must be able to perform physical activities, including bending, crawling, sitting
  on the floor, standing for extended periods, operating a cash register and
  computer, and operating a motor vehicle. Must have a valid driver's license
  and acceptable driving record.

## To Apply:

Please send a cover letter and resume to Micaela Balzer at <u>balzer@impression5.org</u> by February 22, 2013. Contact Micaela Balzer by phone at (517) 485-8116, ext. 44, with any additional questions.

## Notice:

A criminal background check is performed for all individuals who are employed or volunteer at Impression 5 Science Center. Unsatisfactory results of the background check will disqualify applicants from further consideration.